

Student Appraisal of Teaching

Example of Student Communications - Invitation

From:	Conestoga Institutional Research <institutionalresearch@conestogac.on.ca>
To:	[Person]
Subject:	(Name), your feedback matters! Complete your Student Appraisal of Teaching today!



[R\$FN], your voice matters!

Hello (Name),

Now is your opportunity to complete the **Student Appraisal of Teaching (SAT)** for selected instructors this semester. Your feedback is important and sharing a fair and honest assessment of your learning experience has never been easier. Click the link below to get started.

Online evaluations are currently available for the following courses:

<i>[Course title and section]</i>	- SAT closes:	<i>[date]</i>
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<http://www.explorance.com>



It's quick.

Complete your SATs anywhere! The online evaluation system is easy to use and works with your phone. Access your SATs from this email or through eConestoga.



It's confidential.

Your responses are completely confidential. Instructors can only view their anonymized evaluations after all grades are finalized.



We're listening.

Your feedback directly informs future learning experiences for Conestoga students. Contact [Institutional Research](#) if you have questions or technical difficulties.

Student Appraisal of Teaching (Remote Teaching)

The S.A.T. is a valuable resource for obtaining feedback from students on the performance of Conestoga College teachers. Your thoughtful assessment and careful completion of this form will help us to enhance our teaching performance. *Please select one response for each item.*

<u>Organization and Clarity</u> The professor:	Not Applicable	Never	Some of the time	Most of the time	Always
1. Conducts the course in an organized and well-planned manner.	<input type="radio"/>				
2. Clearly defines what is expected of the student to be successful in the course.	<input type="radio"/>				
3. Follows the course outline.	<input type="radio"/>				
4. Explains content in a way that I understand.	<input type="radio"/>				
5. Manages class behaviour and interactions in a manner that makes it comfortable for me to learn.	<input type="radio"/>				
<u>Expertise & Enthusiasm</u> The professor:	Not Applicable	Never	Some of the time	Most of the time	Always
6. Relates course material to real-world applications.	<input type="radio"/>				
7. Demonstrates a thorough knowledge of the subject (e.g., by effectively answering questions).	<input type="radio"/>				
8. Discusses developments in the field.	<input type="radio"/>				
9. Shows interest and enthusiasm in the subject.	<input type="radio"/>				
10. Presents material in an interesting way.	<input type="radio"/>				
<u>Promotes Learning</u> The professor:	Not Applicable	Never	Some of the time	Most of the time	Always
11. Makes it easy for me to remain engaged with the course.	<input type="radio"/>				
12. Motivates me to do my best work.	<input type="radio"/>				
13. Checks to ensure that the class understands the material.	<input type="radio"/>				
14. Stimulates discussion within the course (e.g., using polling tools, break out rooms, discussion boards).	<input type="radio"/>				
15. Encourages my participation.	<input type="radio"/>				
<u>Rapport</u> The professor:	Not Applicable	Never	Some of the time	Most of the time	Always
16. Facilitates opportunities for me to ask questions through supportive invitations and responses.	<input type="radio"/>				
17. Provides opportunities for the sharing of ideas and opinions.	<input type="radio"/>				
18. Presents the content at a reasonable pace.	<input type="radio"/>				
19. Responds to student communication in a timely manner.	<input type="radio"/>				
20. Treats me with respect.	<input type="radio"/>				
<u>Assessments & Grading</u> The professor:	Not Applicable	Never	Some of the time	Most of the time	Always
21. Grades according to a rubric or marking scheme and expected course standards.	<input type="radio"/>				
22. Gives assignments and tests that cover course content.	<input type="radio"/>				
23. Uses a variety of evaluation methods to determine my grades.	<input type="radio"/>				
24. Ensures that up-to-date information regarding my level of performance is available within eConestoga.	<input type="radio"/>				
25. Provides me with helpful feedback on my work in this course.	<input type="radio"/>				
26. Grades and returns student work within a reasonable time.	<input type="radio"/>				

27. Grades for all tests, assignments, etc. are posted on eConestoga on an ongoing basis.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Additional Feedback</u>	Not Applicable	Never	Some of the time	Most of the time	Always
28. The professor uses eConestoga as the main repository of all course-related instructions, content, resources, and grades.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
29. The professor uses features within eConestoga such as surveys, quizzes and announcements.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
30. The professor uses technology that helps me learn (e.g., Zoom, videos, collaborative documents, online resources).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
31. The professor includes a variety of activities that help me learn (e.g., virtual meetings, discussions, group work, interactive apps).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
32. The professor connects the learning in this course to what I am learning in my other courses.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
33. The textbooks/reading materials are helpful in understanding the course.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
34. Practice assignments help me understand the course and prepare for marked assignments.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
35. The professor posts dates, times, and links for our live classes in advance and follows the schedule.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<u>Overall</u>	No opinion	Not satisfactory	Fair	Good	Very good	Excellent
36. Overall I would rate this professor's performance as:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
37. Overall I would rate the quality of this course as:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Strongly Disagree	Disagree	Neither agree nor disagree	Agree	Strongly Agree	
38. Overall, I feel I am learning and understanding the subject material in this class.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<u>Other Information</u>	1 Low	2	3 Medium	4	5 High	
39. Before this course began, my level of interest in this course was:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
40. Currently, my level of interest in this course is:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
41. Compared to my other courses, the level of difficulty of this course is:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
42. Compared to my other courses, the workload of this course is:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Any further comments about your overall learning experience in this course:

Be advised that your professor will see these comments. Please ensure they are constructive and do not specifically refer to a situation that may compromise your anonymity.

This information is collected under the legal Authority of the Ministry of Colleges and Universities Act, R.S.O. 1990, c.N. 19 and R.R.O. 1998, Reg 640. Any questions about the collection of this information should be directed to the Executive Director, Human Resources, humanresources@conestogac.on.ca