# Rubric Items and Riders

Use any of the sample statements below on assignment rubrics and expectations to help support students in avoiding academic misconduct.

## General [Instructional Plan, assignment instructions, eConestoga]

* Students need to reach out for assistance at least 48 hours prior to the due date.
* Individual work and submissions are required, unless stated otherwise.
* If the assignment says someone else’s name, it will not be marked and will be assumed to be contract cheating or unauthorized collaboration.
* All tests are closed book (no resources outside what you know unassisted) unless explicitly said otherwise.
* Assignment Dropboxes are preconfigured to automatically close. Any assignments submitted after the Dropbox closes will not be entered and won’t be marked.
* Forensic IT investigations can occur checking the IP address, the time spent, and even whether the style of writing no longer looks reliably from you or from one person.
* Sometimes time pressure can cause a student to violate academic integrity. Be sure to ask for an extension at least \_\_\_ days before the due date.
* Assignments will be submitted through Turnitin.com. You may remove your assignment from the turnitin database after submission.
* Assignment documentation, description, or instructions must not be shared with any third-party websites.
* Students are responsible for checking their submissions to the Assignment Dropbox to ensure they have submitted the correct document. Students may be asked to confirm the date stamp of the creation of their original document.

## Documentation [assignment instructions]

* References should reflect only items you have accessed, learned from, and referred to in the body of the assignment (with an in-text citation to match the references). Using someone else’s reference list is not acceptable.
* Each in-text citation should have a matching reference and each reference should have at least one in-text citation. Don’t try to puff up the number of references and not use each.
* It should be clear to me whether the citation indicates the item is directly from the source or adapted. You need to quote, summarize and paraphrase and indicate which is happening. Visuals need to be clearly taken from a source and cited or indicated as self-created and adapted from data from a source.

## Specific to Coding

* If the program does not run or compile, it cannot be graded.
* If the professor has evidence of cheating (e.g., two students with identical code or the same mistakes) you may be asked to complete the coding task under supervision while explaining the steps.
* Any functions or chunks of code borrowed from other sources must be cited. This cannot make up more than \_\_\_% of your program or application.

## Group Work Items

“I reserve the right to assign different marks to different team members if there is evidence of differential contributions. Each group member will be asked to meet with me and show evidence of attendance at group meetings, contributions of track changes to documents, emails or group discussion posts making suggestions and file creation dates, etc. as appropriate to this assignment. It would be unacceptable to say that others volunteered to do all the researching, summarizing or writing. You must maintain evidence of your contribution.”

 “Evidence of contributions during the preparation process (unique to each group member):”